



L006Q-0N7

Leon County, Florida

INSTRUCTIONS TO MAIL BALLOT VOTERS

How to Complete Your Ballot and Voter's Certificate

- 1. Mark your ballot** in secret unless you need assistance. Using a blue or black pen or marker, **completely** fill in the oval next to your choice. Example: ● Only mark **one** choice in each contest. You are not required to vote in every contest.
- 2. Wrap this privacy page** around your marked ballot. Insert into the white and green return envelope. Seal the envelope. Please do not staple or tape the privacy page. Only insert YOUR ballot into the envelope — inserting more than one person's ballot will invalidate all ballots inserted.
- 3. VERY IMPORTANT: You must sign the Voter's Certificate on the envelope for your vote to count.** Your signature must match your signature on file at our office. If you need to update your signature, you must do so before our office receives your ballot.



**Proper Postage:
One U.S.
Forever Stamp**

Felony Notice: Under Florida Law it is a felony to accept any gift, payment, or gratuity in exchange for your vote for a candidate. It is a felony to vote in an election using a false identity or address, or under any other circumstances making your ballot false or fraudulent. Instructions conform to section 101.65, Florida Statutes.

¿Necesita una boleta de votación por correo en español? Por favor comuníquese con nosotros al (850) 606-8683 • VBM@LeonVotes.gov

**Please contact our office if you have any questions:
(850) 606-8683 • VBM@LeonVotes.gov**

Your Ballot Must Be Received by 7 pm on Election Day **NOVEMBER 3, 2020**

How to Return Your Completed Ballot

Your ballot must be received in the Leon County Supervisor of Elections Office by 7 PM on Election Day or it will not be counted. The later you return your ballot, the less time you will have to cure any signature deficiencies, which is authorized until 5 PM on November 5th.

You may return your ballot in one of three ways:

- Mail your ballot and signed envelope **well in advance** of Election Day to allow the Post Office to get it to us in time. Make sure to affix proper postage.

If you mail your ballot less than one week before Election Day it may not be received in time to be counted. Consider returning your ballot by hand or vote in person.

If you are sending your Vote-by-Mail Ballot priority mail or through a carrier other than USPS, please send your ballot to our physical address: 2990-1 Apalachee Pkwy., Tallahassee, FL 32301.

- Bring your ballot and signed envelope to the Supervisor of Elections office at **2990-1 Apalachee Pkwy., Tallahassee, FL 32301**, by 7 pm on Election Day. Office hours at 8:30 am – 5:00 pm, with extended hours on Election Day.
- Bring your ballot and signed envelope to an official Vote-by-Mail drop box. Drop boxes are located outside each Early Voting site during voting hours. No postage needed. Locations and times can be found at LeonVotes.gov/EarlyVoting.

NOTE: Voters may **not** drop off Vote-by-Mail Ballots at polling places on Election Day. But, you can cancel your Vote-by-Mail ballot and vote in person at your designed Election Day polling place.



LNC-D900T



Leon County, Florida Mail Ballot Privacy Page

Wrap this privacy page around your marked ballot, then insert into the white and green return envelope, seal it, and sign the Voter's Certificate. Forgetting to include this privacy sleeve will not invalidate your ballot.

In order for your Vote-by-Mail ballot to count, we must receive your ballot by 7 pm on Election Day.

If you wait to return your ballot, your vote may not count. To prevent this from occurring, please return your ballot as soon as possible.



Vote-by-Mail ballot drop boxes are located at each Early Voting site during voting hours. They are also available at the Election Center on the Monday before Election Day and on Election Day itself. With a drop box, you can return your ballot directly to our office. No postage needed!

Mail Ballot Voting Instructions on Reverse Side

