2020 Professional Poll Worker Program and Schedule
For the November 3rd
GENERAL ELECTION

"Welcome to your class! We're happy to see you."
Mark S. Earley
Supervisor of Elections Leon County

How to Register for Classes

Phone it in! (850) 606-8607
E-mail it pollwork@leoncountyfl.gov
Online www.LeonVotes.gov

Important Information

Classes will start on time. If you are 15 minutes or more late, you will not be allowed into the classroom and will be asked to reschedule your training.

Training is required by law. You must attend a training class prior to each Election in order to work on Election Day

The Open Lab is optional, and you must register in advance. In order to provide better service to you, please pre-register for an open lab session.

You must register for a class. Walk-ins may not be granted entry due to seating limitations.
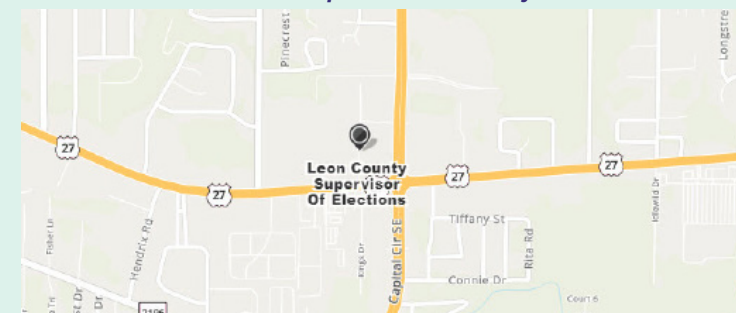
Online Review Recommended

- Download documents and films 24/7 from the comfort of your own home!

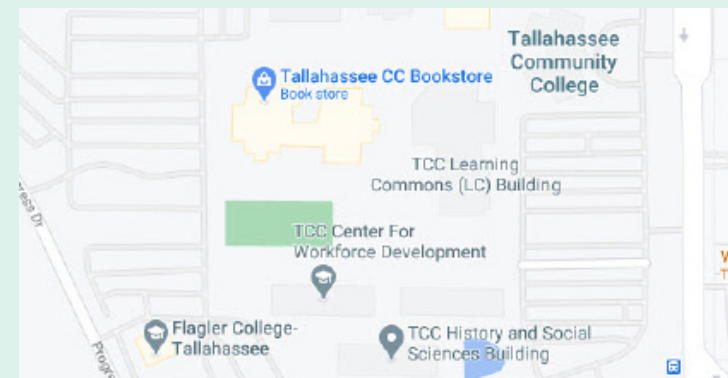- Complete review of all class materials on your PC, tablet or phone!

GETTING HERE

Directions to Training Classes
Labs are held at our Election Center:

2990-1 Apalachee Parkway

In-Person Classes are held at
Tallahassee Community College,
Workforce Development building, Room W114

444 Appleyard Dr (look for the signs pointing to the room)

Experienced Inspector Classes

This course reviews the Primary Election and provides information specific to the General Election.

Who should take this Webinar?

If you worked the Primary 2020 Election, you can sign up for a webinar. If you are unable to take the webinar, please contact our office at 606-8607.

ONLINE WEBINAR CLASSES FOR INSPECTORS

Date	Time	Class #
Remote Webinar (self study)		808

EXPERIENCED

NEW TEAM MEMBERS

Who should take the Elections 101 class ?

If you are a new poll worker, this class is required.

ELECTIONS 101: LET'S GET ELECTION READY!
ONLINE COURSE

Fall 2020 Online Training   Class #838

This course includes video and downloadable documents. There are short quizzes and a final exam.

You must have an e-mail address in order to log into our online poll worker training program.

Course is to be completed by October 16th.

Experienced Clerk/Assist. Clerk Classes

General Elections bring specific challenges and changes to election leaders.

This course focuses on leadership responsibilities and accounting paperwork procedures.

Who should take this Webinar?

If you worked the Primary 2020 Election, you can sign up for a webinar. If you are unable to take the webinar, please contact our office at 606-8607.
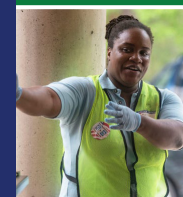
REQUIRED FOR CLERKS AND ASSISTANT CLERKS

ONLINE WEBINAR CLASSES

Date	Time	Class #
Remote Webinar (self study)		814

EXPERIENCED

NEW ASSISTANT CLERKS

Who should take the New Assistant Clerk Class?

If you are a new Assistant Clerk, this class is required.

Seating is limited and reserved for new assistant clerks ONLY. If you are experienced, please contact our office at 606-8607.

IN-PERSON CLASSES:
NEW ASSISTANT CLERKS ONLY
HELD AT TCC

Date	Time	Class #
10/15	9am-11am	818
10/16	9am-11am	819

Deputy Training and Open Labs

The Deputy Course focuses on service with sensitivity and duties specific to the Deputy.

Open Labs are optional and the class size is limited. If you wish to participate in an Open Lab you MUST PRE-REGISTER.

DEPUTY TRAINING CLASSES

Deputy training review materials will be mailed to each deputy. Please review these materials prior to Election Day.

OPEN IN PERSON LABS

HELD AT ELECTION CENTER

LIMITED TO 20 PEOPLE.

Date	Time	Lab #
Oct 5	1pm-2pm	828
Oct 6	11:30-12:30	830
Oct 6	1pm-2pm	831
Oct 8	2pm-3pm	832
Oct 8	3:30-4:30	833
Oct 8	5pm-6pm	834
Oct 10	10am-11am	835
Oct 10	11:30-12:30	836
Oct 10	1pm-2pm	837

In order to protect your safety, we will clean the lab after each class.

If you arrive early, please take a seat and allow our staff to prepare the lab for you.